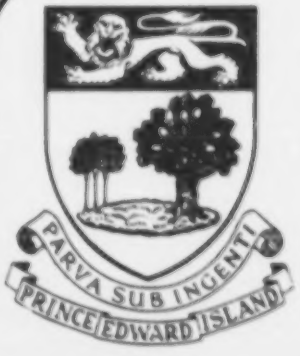
DEPARTMENT OF INDUSTRY

ANNUAL REPORT

1987



Lieutenant Governor of Prince Edward Island

The Honourable Lloyd G. MacPhail

May It Please Your Honour:

I have the honour to submit herewith the Annual Report of the activities of the Department of Industry, for the period January 1, 1987 to December 31, 1987.

Your obedient servant,

Leonce Bernard

Leonce Bernard
Minister

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PRINCE EDWARD ISLAND
CANADA

DEPARTMENT of INDUSTRY
Shaw Building
P.O. Box 2000
Charlottetown
C1A 7N8

Office of the Deputy Minister

01 February 1988

Honourable Leonce Bernard,
Minister,
PEI Department of Industry,
P.O. Box 2000,
CHARLOTTETOWN, PEI
C1A 7N8

Dear Mr. Bernard:

I am pleased to submit herewith the Annual Report for the Department of Industry for the calendar year 1987. During the year, the Department continued to provide a variety of programs and services to meet the needs of Island employers and employees. New programs have also been introduced.

In April of 1987, the five year Economic and Regional Development agreement was signed which will provide $2,728,500 during the first year in funding to promote economic development within the Province. One of the key components of the Agreement is the promotion of new technology in order to improve productivity and enhance competitiveness. Management and entrepreneurial development is also a priority in the Agreement along with assistance to small businesses.

Another new initiative to assist Island businesses was the introduction of the Jobs For Youth program with a $905,000 budget. The Program provided financial assistance to private and non-profit employers to hire new employees. In addition, interest free loans to both students and youth for new business start-up were available along with employment opportunities in the public sector. As well, the Jobs Registry service was introduced which enabled students to submit one application for employment for jobs with and through the Provincial Government. Clearly, this represents an improvement in service as in the past, students were required to sumbit applications to individual Departments.

The Work Opportunities Fund, with a budget of $400,000 was also introduced in 1987. The Tourism Industry Association utilized the fund to hire employees to enhance the scenic drive routes across the Province.

The Department completed some organizational changes during the year. Community development officers in the Regional Services Centres have been transferred to the Small Business Division. Their primary function now is to assist local entrepreneurs seeking to establish or expand their business. Also, responsibility for industrial prospecting and handcraft activities have been transferred to the PEI Development Agency.

With regard to the future, new initiatives are planned for 1988 which will create additional employment and training opportunities for all Islanders. Computers will be introduced to better enable staff to respond to the needs of small business and communities throughout the Province.

Staff and I will continue to provide quality programs and services to meet the needs of Island employers and employees.

Sincerely,

M. S. Kelly

M. S. Kelly

/mjc

DEPARTMENT MANAGEMENT DIVISION

ADMINISTRATION

The approved operating budget for the fiscal year ended March 31, 1987 was $9,823,500. A salary budget adjustment of $28,000 was added to the Departments Budget upon settlement of the Agreement with the Prince Edward Island Union of Public Sector employees, resulting in a re-stated budget estimate of $9,851,500 of which actual expenditures amounted to $9,018,720.

The approved revenue budget for the fiscal year was $4,859,400. Actual revenue amounted to $4,876,361. This additional revenue came primarily from a cost-shared French Language Study Agreement between the Province, Secretary of State and the Acadian Communities Advisory Committee.

A detailed financial breakdown of expenditures and revenue can be found in Appendix "A".

The total staff complement at December 31, 1987 was 60 employees (56 full-time, 2 contract, 1 relief and 1 part-time). Figure 1, on reverse side, presents the Departmental "Organizational Chart" in Division and Section form.

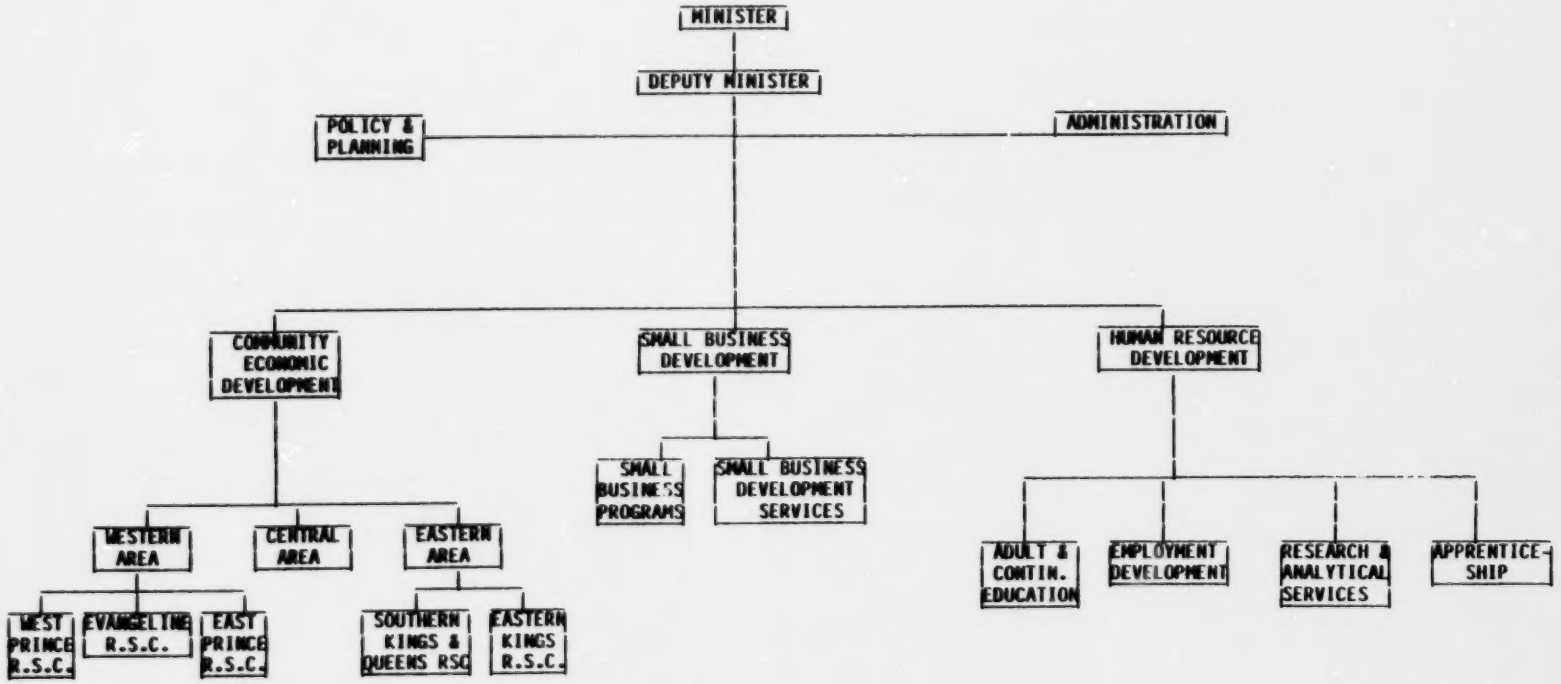
Primary functions carried out by the Administration Section included accounting, personnel, budgeting, inventory control, management and secretarial services.

ORGANIZATIONAL CHART

DEPARTMENT OF INDUSTRY

Figure 1

December, 1987



POLICY AND PLANNING

The Policy and Planning Division is responsible for overall Departmental Policy co-ordination. The Division operates as an internal consulting/support group, responding to individual requests from line managers and the Executive. Specific responsibilities include:

- the conceptualization and maintenance of a planning framework for all Departmental operations
- development and co-ordination of Industrial Development policies and strategies
- development and review of policies related to public sector procurement and regional economic development at the Provincial and Federal level
- program development
- joint program and operational planning with other Departments and Agencies (both Provincial and Federal)
- review, research and update Legislation and related Regulations
- development/review of Provincial Trade Policies
- analysis of foreign investment proposals.

In addition, the Director of Policy and Planning acts as the Secretary/Treasurer to Georgetown Shipyard's Board of Directors.

SPECIAL PROJECTS

The Policy and Planning Division assumed the responsibilities of Special Projects, more specifically the development and review of science and technology policies and co-ordination of related activities at the Provincial and Federal level.

COMMUNITY ECONOMIC DEVELOPMENT DIVISION

REGIONAL REPORTS

This Division acts as a catalyst for the promotion of stronger Island communities. Staff is located in Charlottetown and in five Regional Services Centres across the Island. Responsiblities of the Division include:

- assisting community development organizations develop local resources and access programs, especially in their efforts to create jobs;
- administering the Regional Services Centres and delivering regional government services;
- co-ordinating government response to community development initiatives;
- delivering the Community Economic Development Program in co-operation with the Small Business Division;
- administering the Area Industrial Commission Program in co-operation with the Department of Regional Industrial Expansion;
- assisting Native people and Native groups develop their resources;
- conducting research and developing program initiatives in co-operation with the Policy and Planning Division.

This section summarizes activities and statistics in each of the geographic regions and the program areas of the Division. A few highlights for the 1987 year follow.

- Approximately 65 community development projects were assisted by regional staff.
- Over 439 community meetings were attended by regional staff.
- There were 288,274 telephone calls received by the Centres.
- There were 95,125 clients who visited the Centres.
- Ten projects were launched under the Community Economic Development Program, creating over 46 ongoing jobs.

During the year, the Division was restructured to reflect changing needs and priorities. The Division now consists of three regional areas: western, central and eastern. The major purpose of the reorganization was to improve overall co-ordination and delivery of services.

Community development initiatives are now co-ordinated and reported on a western, eastern and central area basis. Administrative functions of the Regional Services Centres are reported on a Centre basis within the umbrella of the western and eastern areas (see map). The Community Advisory Boards continued to provide valuable advice on regional service delivery. See tables for a statistical summary of regional service activities. The next section outlines activities in the Western area.

Western Area

The Western area includes the West Prince, East Prince and Evangeline Regional Services Centres. Following is a description of community economic development activities undertaken by the Western Area Co-ordinator and other regional staff during 1987.

The past year has been a very active year. There has been a marked increase in usage of government services provided by the Regional Services Centres. One of the significant accomplishments has been the relocation and expansion of the Centre in Wellington.

The Community Economic Development Program has gained a favorable response from Prince County residents. A total of 12 applications were submitted with 11 approvals. Eight projects actually proceeded, with 41 jobs to be created.

Information meetings were held with several municipalities. These meetings focused on the programs of the Division and the grassroots approach to Economic Development.

A close working relationship was continued with the area's Industrial Commissions, with planning and financial assistance provided. Several projects sponsored by the Industrial Commissions were assisted by the Division.

In addition, many meetings were held with other Economic Development groups as well as various community groups. More specifically, management and administrative support were provided to the following groups:

- West Prince Community Advisory Board,
- Western Advisory Committee for the Community Economic Development Program,
- Evangeline Community Advisory Board,
- Comite Acadien,
- Baie Acadienne Industrial Commission,
- Kinkora Area Business Commission,
- Borden Area Business Committee,

Some of the projects assisted were:

- West Prince Incubator Mall, Bloomfield,
- Place du Village, Wellington,
- West Point Light House Expansion,
- Rural Business Centre, Place du Village, Wellington,
- Evangeline Economic Summit,
- "Olde Barrel" Potato Chip Co-operative,
- Kinkora Rural Business Centre.

A description of the administrative activities of the western area centres follows.

West Prince Regional Services Centre

Service delivery activities in the West Prince Services Centre are summarized as follows.

- An Employment Enhancement Worker has been added in Social Services.

- Canada Mortgage and Housing Corporation increased their visits to weekly in order to accommodate the many clients looking for service.

- Secretarial staff provided support to Community & Cultural Affairs, Labour, Justice, Red Cross, Land Development Corp., Advisory Board, as well as Industry personnel.

- Two staff members from the Department of Industry completed computer training on Wordstar 2000 and Lotus 123.

- Industry staff provided the public with a number of licences and completed applications to register a business (requires signature of Commissioner of Oaths).

- The full-time Co-ordinator position was transferred to Charlottetown and the replacement position, the Western Area Co-ordinator, is shared with East Prince.

The West Prince Community Advisory Board advises government on regional service delivery and works for community betterment. A report on their 1987 activities follows.

West Prince Community Advisory Board

The highlight of 1987 was the Wood Bio-Mass Conference which attracted 120 participants from P.E.I. and drew great interest from other Atlantic provinces. This conference was the first of its kind on P.E.I. and

was co-sponsored by the Advisory Board and the Department of Energy & Forestry. Hon. Marcel Masse was guest speaker at this function.

Four projects were carried out during 1987: Job Entry, Social Assistance Recipients Program, Seniors' Home Repair and Wild Oats and Forage Project.

The Board participated with other community groups in the Community Futures Program. Board members participated in an annual tour of various Island businesses which included the Olde Barrel Potato Chip Plant and the Atlantic Veterinary College.

During the year, eight special guests participated in Board meetings.

Both the Federal and Provincial Government were approached on:

- Relocation of Group Home,
- Rural Residential Rehabilitation Assistance Program,
- Highway Foreman based at Centre,
- Reinstatement of Drivers Education,
- Loss of full-time Co-ordinator and centralization,
- Calgro Greenhouse Project,
- Incubator Mall,
- Staff shortage - Agriculture,
- Review of Canadian Jobs Strategy,
- Replacement of Housing Officer.

Evangeline Regional Services Centre

Service delivery activities in the Evangeline Centre included the following.

- The office was moved to new quarters in "Place du Village,"
- Secretary of State now has a part-time Development Officer working out of the Centre.
- Canada Mortgage and Housing Corporation provided services on a monthly basis.
- Health & Social Services provided an immunization service out of the Centre.
- The Red Cross Community Support Program operated out of the Centre.
- The conference room was well used by a variety of community groups.

Evangeline Community Advisory Board

The Evangeline Community Advisory Board continued to promote community development in the area. Activity highlights for 1987 follow.

- Two Jobs for Youth projects were sponsored.
- A public meeting was held to obtain community opinion on part-time government services needed in the area.
- The possibility of obtaining Community Futures Program in the area was reviewed.
- A pamphlet on services provided at the Centre was printed and will be distributed to the public.
- The Board lobbied for needed part-time services.

East Prince Regional Services Centre

Service delivery activities in the East Prince Centre in Summerside included the following.

- Major renovations were made to house the Premier's Office; this office is permanently staffed by two individuals.

- The Emergency Measures Organization increased their staff by two during the past year.

- The Western Area Co-ordinator began work in July; this position is shared with West Prince Regional Services Centre.

- The Facilities and Special Events Co-ordinator retired in June, 1987.

Regarding part-time services: a Justice Resource Worker worked out of this office three days a week and a Curriculum Consultant with the Department of Education worked out of the Centre two days a week.

The East Prince Centre has no Advisory Board.

Eastern Area

The Eastern area includes the Eastern Kings Regional Services Centre, the Southern Kings & Queens Regional Services Centre and a satellite office in Morell. Economic Development activities conducted by the Eastern Area Co-ordinator and regional staff for 1987 included providing management and administrative support to the following groups:

- Eastern Kings Community Advisory Board,
- Southern Kings & Queens Community Advisory Board,
- Eastern Advisory Committee for the Community Economic Development Program,
- Souris Area Industrial Commission,
- Eastern Kings Tourism Association,
- various community and town councils.

Some of the projects assisted were:

- Eastern Kings Tourism Study,
- Eastern Kings Trade Fair,
- Belle River Business Centre,
- Wood Island Farmers Market Co-op Project,
- Spry Point Ark Project,
- Light Service Industrial Mall Project - Souris.

Following is a description of the administrative activities at the Centres in the Eastern area.

Eastern Kings Regional Services Centre

Both services centres in the Eastern area were active. Service delivery activities in the Eastern Kings Centre included:

- continued provision of excellent service delivery with 21 full-time employees and 32 part-time employees;

- responded to visitors and phone inquiries for a wide variety of government programs and services;

- boardroom facilities were used for Government and community meetings;

- audio-visual equipment was loaned to 27 individuals during 1987.

Eastern Kings Community Advisory Board

The Eastern Kings Community Advisory Board continued to act as an advisor to government on regional services. They conducted 12 meetings throughout the year and worked on a number of projects including:

- Tourism Development,
- Seniors Home Repair,
- lobbied for more space in the Services Centre,
- studied various issues such as water resources and the fixed link.

Southern Kings & Queens Regional Services Centre

Some of the service delivery activities of the Southern Kings & Queens Services Centre included:

- Fish & Wildlife Division used the Centre as a base of operations for the Stream Improvement Project.

- Three Youth Workers were employed in the Centre with the Department of Justice.

- One Employment Enhancement Worker was added in Social Services.

Southern Kings & Queens Community Advisory Board

The Southern Kings & Queens Advisory Board had an active year. The following is a sample of their activities:

- Home Repair Program,
- completed Phase 2 of Cole Crop Report,
- took the lead in establishing the Junior Achievers Program in the Southern Kings & Queens Region,
- sponsored joint Advisory Board meetings,
- corresponded with various Government agencies regarding areas of concerns.

The following two tables represent a statistical activity summary of all Regional Services Centres.

DEPARTMENTS AND AGENCIES REPRESENTED AT
REGIONAL SERVICES CENTRES - CLIENT STATISTICS

TABLE 1

1987

DEPARTMENTS	WEST PRINCE		EAST PRINCE		EASTERN KINGS		SOUTHERN KINGS & QUEENS		EVANGELINE	
	CLIENT VISITS	PHONE CALLS	CLIENT VISITS	PHONE CALLS	CLIENT VISITS	PHONE CALLS	CLIENT VISITS	PHONE CALLS	CLIENT VISITS	PHONE CALLS
Full-Time:										
Agriculture	2,366	8,626	3,670	6,567	1,759	6,798	1,967	6,231		4
Canada Employment Centre	10,293	24,611				519	154	730		26
Artificial Breeders Assoc.		3,175		6,736						
Community & Cultural Affairs	433	3,840	798	5,122	501	2,326	1,110	4,112	10	35
Highway Safety					12,000	6,857	21,968	6,073		
P.E.I. Housing Corp.	502	3,544	444	4,079	1,194	5,877	1,029	4,463		9
Industry	4,173	12,510	1,240	5,020	3,839	10,627	2,235	5,265	1,477	2,276
Labour	81	1,168		111			376	1,755		
Emergency Measures Organization			16	1,738						
Land Development Corporation	303	1,450			59	83	60	214		
Public Works							312	1,608		18
Premier's Office			481	1,011						
Red Cross	267	841			92	488	216	1,987		
Social Services	2,329	26,827			4,381	23,227	4,555	38,919		6
Home Care & Support		4,177				5,925				
Justice	100	1,536	39	607	473	1,262	1,100	3,765		5
Veterinary Clinic		1,476								
Part-Time:										
Finance (Taxation)	12	10								
Rentalsman			21	126						
Land Development Corporation										
Energy & Forestry	42	138			198	571	198	855		17
Health	Messages									
Addiction Foundation	105	146								

TABLE 1

DEPARTMENTS	WEST PRINCE		EAST PRINCE		EASTERN KINGS		SOUTHERN KINGS & QUEENS		EVANGELINE	
	CLIENT VISITS	PHONE CALLS	CLIENT VISITS	PHONE CALLS	CLIENT VISITS	PHONE CALLS	CLIENT VISITS	PHONE CALLS	CLIENT VISITS	PHONE CALLS
Lending Authority										
Advisory Board Projects (S.A.R.S. Seniors Home Repair, Job Entry)	126	747					71	700		
Workers Compensation	Messages									
Health & Welfare Canada	299	103	959	2,312					7	20
Armed Forces	10	1								
Community & Cultural Aff. (Env.)	Messages				48	90				
Federal Business Development Bank	3	-	6	24	3		2	11		
Immigration	5	-								
Employment Development Branch	25	20								
Council of Disabled (Native & Dis.	19	123	82	717	43	140	136	574		
Department of Veterans Affairs	143	143	71	101	68	78	64	219		
Members Legislative Assembly	4	-			575	1,518	12	110		
Regional Planning Board			-	74						
P.E.I. Development Agency			17	172						
Canada Mortgage & Housing	205	246	153	225	93	67	110	242		
Education			14	67						
Justice							4	40		
Women's Employment Development	64	365	50	341						
Civil Service Commission	49		35	3						
Income Tax	14	11	140	341					12	12
Women's Re-Entry			15	91						
Miscellaneous	174	888		36	767	3,506	1,350	5,481	100	190
TOTAL	22,146	96,722	8,251	35,621	26,093	69,959	37,029	83,354	1,606	2,618

Total Client visits (5 Centres) : 95,125
Total Telephone calls (5 Centres): 288,274

OTHER SERVICES PROVIDED
1987

TABLE 2

	WEST PRINCE	EAST PRINCE	EASTERN KINGS	SOUTHERN KINGS & QUEENS	EVANGELINE
- Salmon Licenses	10	-	-	-	-
- Trapping Licenses	38	-	-	101	4
- Firearm Safety Permits	58	250	28	-	15
- Fur Export Permits	41	25	3	75	1
- Night Hunting Licenses	4	-	-	10	2
- Community Meetings	307	239	167	352	88
- Government Staff Meetings	267	295	71	49	11
- Marriage Licenses	75	-	-	-	-
- Electrical Applications	791	885	-	656	-
- Building, Mobile Home & Sewage Permits	358	495	-	356	10
- Derelict Car Body Removal	31	4	34	-	3
- Audio Visual Equipment Loans	127	80	27	107	-
- Plumbing Permits	---	343	-	157	-
- Migratory Bird Hunting Permits	5	-	-	53	-
- Water Testing Applications	250	-	-	250	-

These are mostly services provided by Community & Cultural Affairs with clerical assistance from the Centre (Industry Staff).

Central Area

The central area includes Division Management, special projects and community development co-ordination in the Queens County area.

Economic development activities for 1987 included:

- co-ordination, with the Institute of Island Studies, of a series of seminars on local development with Mr. George McRobie, a noted authority on community development (seminars were held throughout the province);
- consultation with various municipal councils on local development programs and projects (including Mt. Stewart, North Rustico, Hunter River, Victoria);
- Island Hay & Straw Co-op expansion project;
- South Shore Tourism Association;
- Afton Hall Project;
- Avondale Tissue Culture Project;
- Native Council of P.E.I. development project;

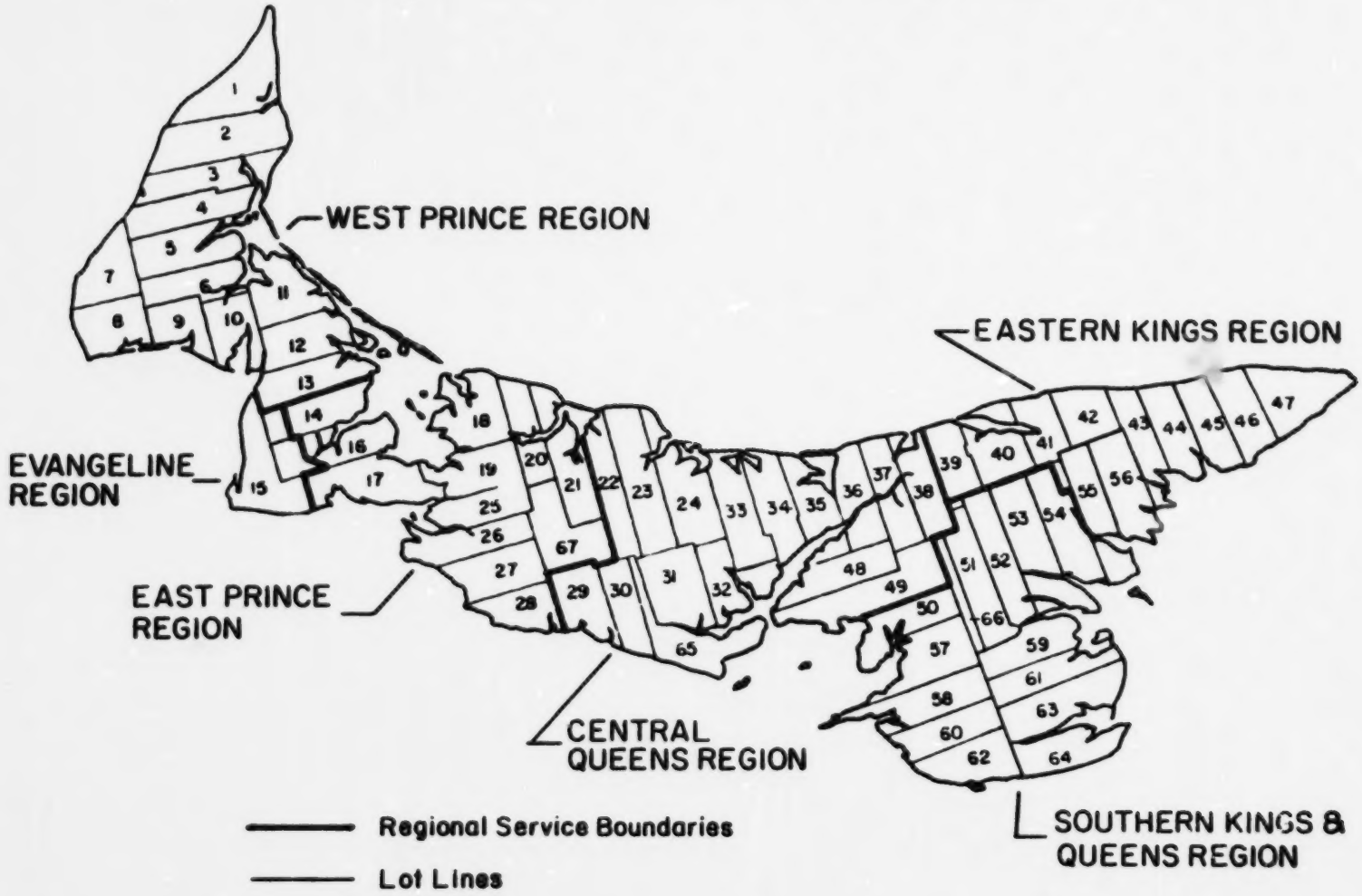
In the special projects area, assignments included co-operative development, French Services Policy for Government and a Co-operative Development Strategy for Prince Edward Island. Work on the Co-operative Strategy spanned the whole year and required the involvement of the co-operative organizations and various Federal and Provincial agencies.

The Co-operative Development Strategy maps out a plan for: (a) increasing local investment in co-operatives, (b) encouraging workers' co-operatives, (c) improving government services to co-operatives and (d) strengthening the infrastructure for co-operative development. The Strategy will be implemented over the next four years by this Division in co-operation with the P.E.I. Development Agency and provincial co-operative organizations.

A French Services Policy has been adopted by government. This policy outlines a strategy for assessing the need for government services in the French language and developing a plan for addressing that need. This Division will be co-ordinating the implementation of the policy in co-operation with other departments and the Civil Service Commission.

Another area of investigation for special projects is the commercial film industry, its potential for growth and the question of government support required, if any. Work in this area continues.

REGIONAL SERVICE CENTER BOUNDARIES (MAP)



Western Area includes:
West Prince, Evangeline and East Prince Regional Services Centres

Eastern Area includes:
Eastern Kings and Southern Kings & Queens Regional Services Centres

AREA INDUSTRIAL COMMISSIONS

During this reporting year, the Department of Regional Industrial Expansion and the Department of Industry administered Year 3 of a five-year Industrial Commission Sub-Agreement under the Economic Regional Development Agreement. This year's agreement provided a 70 percent administrative support contribution to the Island's seven Area Industrial Commissions. Each Commission proposed development plans for their area and were awarded operational contributions.

Active Commissions	Operational Grant Offer (1987/88) (70 percent contributrion)
West Prince Industrial Commission	$40,500
Baie Acadienne Industrial Commission	$18,000
Greater Summerside Area Industrial Commission	$36,000
Kensington Area Industrial Commission	$22,500
Charlottetown Area Industrial Commission	$33,300
Three Rivers Area Industrial Commission	$30,600
Souris Area Industrial Commission	$18,000

Each Commission works with it's member communities to spearhead local economic development.

NATIVE ECONOMIC DEVELOPMENT

During 1987, John Joe Sark, Native Economic Development Officer, continued to assist Minegoo Indian Arts & Craft Society. The Society has the goal to facilitate human resource development and has focused involvement in that area since 1981. Through various projects under the sponsorship of Minegoo Indian Arts & Crafts, approximately 12 Indian people have been employed at the Basket Production Centre and the retail shop for the past 4 years.

This same Society has sponsored 11 people for 20 weeks training in a leather garment course at Lennox Island. The Lennox Island Band Council has taken the initiative to secure funding from the Community Economic Development Program and the Small Business Development Program to buy, clear and harvest a new peat bog. Staff also assisted Lennox Island put together a tour guide proposal.

Individual Indian people were assisted to secure funding from Indian Affairs for their small business ideas. Co-ordination and facilitation was promoted by arranging senior level meetings through the Federal Co-ordinator Office, which brought people from the Federal and Provincial Agencies together to discuss proposals put together by the Indian organizations. Sometimes, activities did not directly involve economic development. Counselling assistance was also provided to Native people in such areas as social assistance, human rights and employment.

COMMUNITY ECONOMIC DEVELOPMENT PROGRAM

During this report year, the new Community Economic Development Program was introduced. The objective of the program is to create continuing jobs across the Island through the establishment of viable community enterprises. The program represents a new approach to helping Community Development, as it provides a loan guarantee and interest rebates rather than a straight grant. During the reporting year, a Western and also an Eastern private sector board assisted in the review of proposals.

Proposal activity was as follows:

Project	Sponsor	Loan Principal (80% guaranteed)	4-year Interest Rebate Commitment	# Jobs Created
Western Area				
Evangeline Rural Business Centre	Baie Acadienne Industrial Commission	$200,000	$50,000	10
Les P'tits Acadiens	La Cooperative, Les P'tits Acadiens Ltee	N/A	2,500	5
Hay Marketing Business	Island Hay & Straw Co-op, New Glasgow	57,915	14,480	8.5
West Point Lighthouse	West Point Development Corp. Ltd.	100,000	25,000	4
Cute Road Farmers Hay Project	Cute Road Farmers Co-op Ltd.	10,500	2,624	.75
West Prince Incubator Mall	West Prince Industrial Commission	200,000	50,000	8
East Bideford Peat Moss Operation	Mahemigew Inc.	125,000	31,250	5
Eastern Area				
Wood Islands Farmers Market	Wood Islands Farmers Market Co-operative	N/A	1,625	1
Belle River Business Facility	Three Rivers Industrial Comm.	40,000	10,000	3
Cole Crop Growers Assoc. Hydro-cooler	Cole Crop Growers Association	11,250	2,813	1
TOTAL	(Approved Projects)	$744,665	$190,292	46.25

HUMAN RESOURCE DEVELOPMENT DIVISION

The Human Resource Development Division provides training and employment development programs designed to meet the needs of Prince Edward Island employers and employees. In this respect, the Division works closely with the Canada Employment and Immigration Commission (CEIC) to determine the training needs. The co-operation of CEIC is greatly appreciated. In June 1986, Prince Edward Island signed a new three year training agreement with CEIC.

This year, the Employment Development Section provided part-year jobs for over 570 Islanders while approximately 1,000 people were trained through the National Training Agreement which is co-managed by the Division. During the year there were 92 new apprentices registered in the Apprenticeship Program. Labour market research and analysis have provided information to assist in program design and to respond to the requests for labour market information.

To further assist Island employers and entrepreneurs make the most effective possible use of their human resources, the department, this past year, expanded its human resource planning services. Available to businesses across the province regardless of size, these services include:

- providing information on federal and provincial human resource development programs
- identifying employer and employee training needs
- liaising on employers' behalf in arranging training assistance
- preparing human resource development plans, and
- providing a variety of labour market information.

ADULT AND CONTINUING EDUCATION SECTION

CANADIAN JOBS STRATEGY - DIRECT PURCHASE

A three year training agreement signed in June 1986, expires March 31, 1989. Under the terms of the Federal/Provincial Training Agreement Prince Edward Island received $3,542,000 in 1987/88 for the purpose of conducting training programs for labour market entrants and participants. Much of the Direct Purchase training is limited to what is approved on a "Designated Occupational Skills Shortage List." This list reflects occupations that are in short supply and are recommended by a local committee and approved locally by Employment and Immigration Canada.

Significant training program changes include the following courses which were either introduced or reinstated:

Computer Applications Program	10 places
Executive Chef	3 places
Aquaculture Technician	5 places
Deck Officer Upgrading	15 places
Farm Machinery Modules	12 places
Resident Care Worker	21 places
Electro Mechanical Technician	20 places

Courses offered in the past were also modified to better address the needs of the labour market and, the trainees. In addition to a variety of curriculum changes, entrance requirements were also altered.

The diverse part-time offering for employed workers continues to evolve and develop in order that recent trends and technological developments may be addressed.

Statistical Summary

	1983	1984	1985	1986	1987
Student Days	118,456	113,932	97,794	79,084	69,981
# of Courses	102	145	135	118	100
Courses Canc.	4	5	4	3	2
Training Costs	$4,025,975	$4,174,006	$4,077,318	$3,668,415	$3,542,000

ADULT NIGHT CLASS PROGRAM

The Adult Night Class Program, funded by the Province and conducted by Holland College, provides adults with an opportunity to upgrade their academic proficiency through part-time study. The following table presents a statistical summary of the Adult Night Class program.

Statistical Summary

LOCATION	NUMBER OF CLASSES	TOTAL ENROLLMENT	NUMBER OF TEACHERS
Extension West			
Elmsdale	1	16	2
Summerside	6	102	9
Abram's Village	1	11	1
Kensington	4	36	6
Tignish	1	18	1
Sub-Total	13	183	19
Extension East			
Souris	1	15	2
Montague	2	68	2
Charlottetown	9	186	14
Sub-Total	12	269	18
TOTAL	25	452	37

LITERACY COUNCILS

The Province continues to contribute funds to the four voluntary Literacy Councils of Prince Edward Island in their work of teaching people to read and write on a one-to-one basis. These volunteers give generously of their time and talents in this humanitarian endeavour and their generosity is greatly appreciated.

JOINT FEDERAL/PROVINCIAL LABOUR MARKET NEEDS COMMITTEE STRUCTURE

The Joint Committee structure co-ordinates the federal and provincial involvement in labour market activities including immigration. The Section provides Executive Secretary services and maintains a continual working relationship with Technical and other sub-committees. This involves attending meetings, preparing agendas, minutes and obtaining support material for meetings, as well as follow-up action to the meetings.

TRAINING PLAN PREPARATION

The Section liaised with Federal and other Provincial Departments which have involvement in Canada Employment and Immigration Commission sponsored training programs and activities.

After the adult training requirements were obtained from the various representatives of government, labour, management and other sources, and a thorough review of labour market needs was completed, the Annual Training Plan was prepared for submission to the Joint Federal/Provincial Labour Market Needs Committee for review and ratification. The Training Plan was funded in the amount of $3,542,000.

HUMAN RESOURCE PLANNING AGREEMENT

Under the Memorandum of Understanding previously signed between the Provincial Department of Industry, the Canadian Employment and Immigration Commission, and the University of Prince Edward Island, officials of the Province continue to assist the University in identifying their training needs for the Atlantic Veterinary College. The Section incorporates relevant training requirements into the Training Plan.

OTHER PROJECTS

Responses were made to inquiries on human resource issues such as training, unemployment insurance and employment opportunities.

APPRENTICESHIP AND INDUSTRIAL TRAINING SECTION

APPRENTICESHIP TRAINING

The Apprenticeship and Industrial Training Section provides programs and services that address the training needs of adults. In-school training was provided for 221 apprentices in 16 trades. Examinations were conducted and certificates of qualification were issued in twenty trades to 154 successful candidates - 60 of these candidates also received a "Red Seal" denoting interprovincial status. See Table 3 for more detailed information.

During the year the Truck and Transport Mechanic Interprovincial Examinations was piloted and approved for use.

The following examinations were administered during 1987.

Type	Number
Pre-Apprentice	71
Block Release for Apprentices	51
Interprovincial for Apprentices	81
Interprovincial for Journeymen	19
Certificate of Qualification	148
Certificate of Achievement	37
Total	**407**

Inter-provincial Programs

Inter-Provincial Examinations - Draft Validations	12
Occupational Analysis - Draft Validations	7
Canadian Occupations - Draft Validations	6

Procedures manual for examination officers was completed and sent to Ottawa for printing and distribution.

Provincial Programs

Examination Reviews - Certificate of Qualification	4
Apprentice Block Exams	6

Under the Private Trade Schools Act, 13 schools were registered, 3 were granted an exemption under the act and 33 requests for information were processed. Amendments to the regulations regarding teacher qualifications were prepared for consideration by Executive Council early in 1988.

Apprenticeship Training Officers made 2,155 visits to apprentices and their supervisors on job sites.

TABLE 3

TRADES	Apprentices January 1, 1987	Apprentices December 31, 1987	New Apprentices	Drop-outs	In-School Training	Apprentices Qualified	Others Qualified	Total Certificates Issued To Date	Total Red Seals Issued To Date	Work Permits
Bricklayer	6	3	1	4	4	0	0	47	38	X
Cabinet Maker	8	4	3	4	6	3	0	11	X	X
Carpenter	90	67	13	28	35	8	2	534	241	X
Cook	45	28	13	20	30	10	14	99	51	X
Drafting	0	0	0	0	0	0	0	4	X	X
Electrician (Construction)	61	48	10	21	22	2	6	307	201	X
Electrician (Industrial)	0	0	0	0	0	0	0	7	0	X
Farm Equipment Mechanic	11	8	2	5	0	0	0	32	X	X
Heavy Duty Equipment Mechanic	5	2	0	2	1	1	2	90	18	X
Industrial Instrument Mechanic	0	0	0	0	0	0	0	1	1	X
Industrial Mechanic (Millwright)	0	0	0	0	0	0	0	11	2	X
Lineman	7	10	4	1	6	0	1	67	11	X
Machinist	6	3	1	4	1	0	2	21	6	X
Motor Cycle Mechanic	0	0	0	0	0	0	2	19	X	X
Motor Vehicle Mechanic	63	53	15	11	49	14	7	681	228	62
M.V.M. (Electrical & Fuel)	0	0	0	0	0	0	0	12	X	X
Truck and Transport Mechanic	14	12	5	3	7	4	3	42	3	X
Motor Vehicle Body Repairer	18	16	4	3	4	3	1	132	39	X
M.V.M. (Transmission)	0	0	0	0	0	0	0	2	X	X
Oil Burner Mechanic	5	4	1	1	2	1	4	96	20	X
Painter & Decorator	0	0	0	0	0	0	2	5	1	X
Plumber	46	37	7	9	24	7	1	266	127	53
Radio & T.V. Repairer	0	0	0	0	0	0	0	3	0	X
Refrigeration & Air Conditioning	5	1	1	4	2	1	2	29	3	X
Secretary	0	0	0	0	0	0	9	36	X	X
Service Station Mechanic	8	11	5	2	0	0	22	474	X	X
Sheet Metal Worker	15	10	0	5	5	0	1	35	17	X
Small Equipment Mechanic	1	0	0	1	0	0	1	2	X	X
Engine Fitter	0	0	0	0	0	0	0	1	X	X
Steamfitter/Pipefitter	0	0	0	0	0	0	0	39	11	X
Welder	45	30	7	12	23	10	8	79	30	X
TOTALS	**459**	**347**	**92**	**140**	**221**	**64**	**90**	**3184**	**1048**	**115**

X - Not available in this trade

CANADIAN JOBS STRATEGY

The following Canadian Jobs Strategy proposals were received during the year.

Program Stream	Number
Skill Investment	49
Skill Shortages	76
Job Entry	17
Job Development	
Individualized	199
Project	60
Total	**401**

APPRENTICESHIP ADVISORY BOARD

The Provincial Apprenticeship Advisory Board held nine regular meetings during the year and one special meeting with Dr. Tom Connor, author of the Federal/Provincial Apprenticeship Study. Items that the Board dealt with during the year include the following:

- Federal/Provincial Apprenticeship Study
- Probationary Period for Apprentices
- Eligibility for Block Release Training
- Compulsory Certification/Apprenticeship
  (an Ad Hoc Committee carried out a study of this topic)
- Visits to training sites and discussions with apprentices
- Promoting the Apprenticeship Program
- Specialization in the apprenticeable trades.

EMPLOYMENT DEVELOPMENT SECTION

The Employment Development Section is responsible for the delivery of the Jobs For Youth Program and the Jobs Registry Service.

Jobs For Youth

The Program was inaugurated in April 1987 with a budget of $905,000 and contained two components:

- Work for Youth
- Youth Business Start

The Work For Youth component provided wage support to three sectors.

- Private Sector (Businesses and incorporated communities)
- Non-Profit Organizations
- Public Sector (Provincial Government Departments and Agencies)

Wage assistance was offered to encourage these sectors to create additional work for students and 16-29 year old youth not returning to school.

The Youth Business Start component offered interest free loans to Student/Youth to establish a small business. (The Youth Component was administered by Small Business Development Division).

The following is a summary of each component at year end.

WORK FOR YOUTH

SECTOR	APPLICATIONS RECEIVED	JOBS APPROVED	COST
Public	81	160	239,764
Non-Profit	140	150	328,680
Private	368	254	337,777

YOUTH BUSINESS START

GROUP	NUMBER OF PROJECTS	NUMBER OF JOBS CREATED
Student	10	15

Response to the Jobs For Youth Program was overwhelming as nearly all of the Program funds had been committed by year end.

JOBS REGISTRY

The Jobs Registry service was established in early April 1987 to provide a central referrel service for the placement of students within Provincial Government Departments and Agencies and for the placement of individuals in positions funded through designated Provincial Employment Creation Programs.

The Jobs Registry provided a "one stop" location for students applying to any department or agency and to individuals who sought employment with businesses or non-profit groups assisted by Jobs For Youth Program.

The following provides a summary on the number of registrants at year end.

Regional Services Centre	Applications Received
West Prince	478
East Prince	446
Queens County	1209
Southern Kings & Queens	370
Evangeline	84
Eastern Kings	337
TOTAL	2924

Of the total, 1720 were students intending to return to school.

The development of the Registry's computer network system which will link the Regional Services Centres to the Registry's services is underway.

These developments will lead to a large increase in the level of activity at the Employment Development Section in the coming year.

WORK OPPORTUNITIES FUND

The Work Opportunities Fund was used for the Island Enhancement Project. This project provided employment for 131 people who enhanced 220 kilometres of Island roadsides.

The project generated $316,000 dollars in personal incomes while at the same time creating 1200 weeks of employment for unemployed Islanders. In addition to wages, there were spinoffs for Island businesses with the purchase of equipment, gas, oil and office supplies.

RESEARCH AND ANALYTICAL SERVICES SECTION

The Section's responsibilities can be divided into seven major areas:

Labour Market Analysis:

The Section analyzes existing labour market data in the Quarterly Labour Market Bulletin which is distributed to various private and public sector representatives both within and outside the Province. On a monthly basis, an assessment of Statistics Canada's Labour Force Survey results for Prince Edward Island is prepared for the Minister and Deputy Minister's consideration.

Labour Market Forecasting:

The Research and Analytical Services Section has responsibility for liaison with the Federal Canadian Occupational Projection System which provides estimates on labour market supply and demand for the Province and the country. The Province has computer access to the system which provides information, for example, on the projected employment by occupation and post-secondary enrollment levels.

Labour Market Research:

During 1987, the Section conducted the Annual Student Follow-up of the 1986 graduates from UPEI, Holland College post-secondary, full time vocational high school and Canada Employment and Immigration sponsored courses. The results will be compiled in a report illustrating the graduates success in obtaining employment. The 1986 report was distributed to junior and senior high school guidance counsellors throughout the Province.

In 1987, the Section also conducted an evaluation of one of the Departments Programs, the Adult Night Class Program. A report will be compiled based on the results of this evaluation.

Policy Analysis and Development:

During the year, briefing notes and program proposals were prepared for the consideration of Departmental management. The Section represented the Department on an Interdepartmental Committee to review Unemployment Insurance and prepare a Provincial position concerning the Forget Commission of Inquiry on Unemployment Insurance.

Through consultation with Department officials, a Computer Application Plan was prepared for the Department, outlining current computer equipment and future requirements.

Public Requests for Information:

During 1987, the Section responded to approximately 150 public requests for information concerning a wide range of topics such as wage rates by occupation, income levels, employment levels and unemployment rates. There were also a large number of requests received for publications prepared by the Section. The Section is pleased to respond to any public requests for labour market information.

Immigration:

The Section has Provincial responsibility for immigration which involves liaison with the Federal Government on the level of immigration to the Province. As well, the Section is the Provincial liaison for the Federal Business Immigration Program. Proposals are referred to appropriate Provincial Departments to comment on the viability of the entrepreneur's business plan. During 1987, the Section made nine referrals to other Departments to comment on the viability of the entrepreneur's business plan. As well, three applications have been received under the Investor Category of the Program which is designed to encourage foreign investment in specific projects.

A kit containing information about Prince Edward Island was sent to Visa officers abroad which could encourage entrepreneurs to come to the Province. The Section planned and co-ordinated an annual entrepreneurial development officers tour. The officers were briefed by Provincial Government officials concerning local labour market conditions.

Publications Released:

During the year the Section prepared the following reports for public distribution:

- Holland College and University of PEI Graduates: Success in Obtaining Employment 1981-1985 Graduates

- The Prince Edward Island Labour Market Bulletin - Quarterly

The Section also has a listing of all the publications prepared by the Research and Analytical Services Section and a brief description of the contents of each publication.

Copies of any of these publications can be obtained from the Research and Analytical Services Section, PEI Department of Industry, 1st Floor Sullivan Building or Island Information Services, 11 Kent Street, Charlottetown, PEI.

SMALL BUSINESS DEVELOPMENT DIVISION

The Small Business Development Division completed its first year of operation in 1987. A major objective of the Department is to encourage and assist in establishing or expanding small business throughout the Province. The new Division is composed of the former Industrial Development Division and Business Development Officers located in each of the Regional Services Centres.

The Division, in addition to the Director and administrative support staff is composed of two operating sections. The Small Business Program Section is primarily involved in the management of program delivery on a Provincial basis, while the Small Business Development Services Section is responsible for regional promotion and co-ordination of programs and delivery of the Small Business Counselling Service. Small Business Development officers are located in Eastern Kings, Southern Kings and Queens, East Prince, and West Prince. As well, the Regional Co-ordinator in the Evangeline Region fulfills this function in that area.

The primary responsibilities of the Division include:

- the promotion and encouragement of new investment in businesses appropriate to the Island environment.
- the provision of consulting and advisory services to the Small Business Section.
- the provision of hand-holding or after care service to newly established industries.
- assistance to applicants in preparing required supporting documentation with respect to applications for industrial assistance under various Federal/Provincial assistance programs.
- liaison with the Island business community, Area Industrial Commissions, Chambers of Commerce, local industry groups, educational institutions and municipal governments.
- provision to the public of up-to-date information on all Federal and Provincial Industrial Programs.
- provide services to business and economic development groups with the Community Economic Development Division of the Department, and other Government agencies through the Regional Services Centres.

The following programs and services are provided by the Small Business Development Division of the Department of Industry.

Business Development Program Support

The primary objective of this program is to provide financial, professional and technical support to Island businesses in identifying and pursuing business opportunities.

In addition to the service provided by staff of the Small Business Development Division, financial assistance ($23,544.00) was provided to 28 Island firms during the year in the contracting of services of professional accountants to prepare financial projections for inclusion with applications to access financial assistance available through various Federal and/or Provincial government programs.

Small Business Counselling Service

During the past year the Division provided an information and counselling service to many potential and existing Island businesses (see Table 4).

This assistance related primarily to assisting potential entrepreneurs to determine initial feasibility, business plan preparation and assistance with applications and accessing programs and services of the Department and other Provincial and Federal agencies. This service is available to all forms of businesses in each Region of the Province. In excess of 3,400 business consultations were provided, and assistance was provided in preparing 187 business plans.

Economic Project Development

Staff of the Division participated with many business and community organizations in promoting an improved economic development climate throughout the Province. Division staff participated directly in the preparation of approximately 90 such projects, and attended close to 500 meetings with such groups (see Table 4). The Small Business Development officers also co-operate with the Department of Tourism and Parks in providing service to tourism businesses and associations throughout the Province.

Tuition Assistance Program

The objective of this program is to upgrade the managerial skills of owners/operators and senior employees to improve technical skills, productivity and competitiveness. Businesses are eligible for a 50 per cent reimbursement of tuition costs, to a maximum of $750.00, upon satisfactory completion of approved courses or seminars.

This Program was fully funded by the Province for the 1987 calendar year. Beginning in the 1988 calendar year this Program (Management Training) will be funded jointly under the Canada/P.E.I. Subsidary Agreement on Industrial Development. This will enable the Division to participate in a broader application of services, including assistance to post-secondary educational institutions, as well as private industry associations and business groups to develop a wide range of management courses, seminars, and workshops designed to upgrade the management skills of Island business people.

In 1987, this program assisted a total of 11 managers and senior employees from 7 Island businesses to upgrade their management and organizational skills through formal training. Several participants attended management courses and out-of-province seminars, which are funded provided that similar training was/is not available locally.

Student Policy Projects

This program provides a reference library of potential business opportunities. In 1987, 18 new feasibility studies were prepared by fourth year/graduating students in Business Administration at the University of Prince Edward Island. These projects research and assess the financial feasibility of new business opportunities. The studies have proven to be a valuable reference source of investment opportunities to the province in addition to providing beneficial experience for students.

Since the inception of this program in 1970, 294 policy projects have been researched and are on file in the Department of Industry. These studies are available for review by potential investors.

It is estimated that approximately 35 new Island businesses have been created as a result of these studies and/or can be traced to these studies.

Graduates-In-Business

The objective of the Graduates-In-Business Program is to accelerate the identification and start-up of new small businesses owned or operated by young Island graduates.

Since the inception of the Program in 1985 there have been 21 applications, and as a result a total of six (6) new businesses have been established, creating full-time employment for six (6) graduates and an additinal 17 jobs in these new businesses.

Student In Industry

In 1987, the Department of Industry in coordination with the University of P.E.I. School of Business Administration assisted 28 Island firms under the Student-In-Industry Program. These 28 firms were assisted to a maximum of $1,400. each to hire university students during the summer months. The firms involved in this program are encouraged/required to undertake development/business projects which they would normally not carry out without some financial assistance.

Students involved in this Program gain a valuable work experience while applying skills attained during the previous two - three years of university studies. Students involved in this Program were able to earn up to $4,356. during the summer months thus assisting in the expense of attending university during 1987/88.

Small Business Research Program

The primary objective of this Program is to identify small business opportunities for Island business and potential investors, thereby strengthening our economic base and creating additional employment opportunities for Prince Edward Island residents.

By the terms of this Program, applicants are required to submit a general outline of the 'opportunity' which they would like to have researched. The Department of Industry may then cost share with the applicant the cost to engage a consultant(s) to undertake a detailed feasibility study. The Department of Industry can finance up to 75 percent of the cost of the study ($10,000 maximum) with the applicant financing the balance.

In the year 1987, one major study which was initiated in 1986 was concluded; several new studies were contracted out in the year and were completed; while several are still on-going. In addition, a number of proposed studies were under active consideration at year end.

In the period, financial assistance was extended to several applicants to engage consultants to carry out detailed feasibility studies to identify new opportunities. Several of the applicants, as a result of the studies carried out are planning new businesses, and one (1) intends to expand their present facility. Examples of feasibility studies completed during the year include:

- A Feasibility Study for the production and marketing of bottled water;
- A Facility Study and marketing assessment with regards to establishing warehouse and storage facilities;
- A Feasibility Study of fish holding technology to study physical sites for a new year-round lobster holding facility.
- The first stage of a Feasibility Study to set up a paper bag production facility to manufacture potato bags.

At year end four (4) other studies were ongoing, with one (1) near completion. One (1) other applicant had been made an offer, and several potential applications were expected for early in the new year.

Industrial Services

The objective of the program is to strengthen/improve the profitability of existing industries through the upgrading of production capabilities while ensuring maximum levels of employment are maintained.

The costs associated with engaging consultants and industry specialists normally are cost-shared with the applicant on a negotiated basis.

All manufacturers and processors, as well as certain Government agencies, industrial boards and other organizations are eligible to apply for assistance under this Program except those studies that are eligible under the Industrial Development programs of the Department of Regional Industrial Expansion (D.R.I.E.).

Under the terms of the Program, applicants must submit a written request for assistance. Requests are assessed on an individual basis and costs paid on a cost-shared basis.

During 1987 four (4) firms and one (1) agency were assisted with actual committed dollars amounting to $32,861.

Assistance was provided to P.E.I. Preserve Co. Ltd., Belle River Enterprises, Ron Chandler, Padinox Inc., and Physical Distribution Advisory Services.

Power Conversion

The objective of this Program is to extend three phase power to those manufacturing and/or processing operations who are restrained in their activities as a direct result of insufficient power being available. Assistance is also available to assist in establishing new manufacturing or processing operations in locations where three phase power is required but not available. Assistance is provided in the form of either:

(a) installation of three-phase power lines; or

(b) acquisition of generating equipment whichever is the most cost effective.

In 1987, Arsenault's Sawmill was provided with the full cost to extend three-phase power.

As well, several applications were under consideration or approved for funding early in 1988.

Small Business Incentives Program

The Small Business Incentives Program, now in its fourth year of existance, continues to encourage and accelerate desirable development within the manufacturing, processing and service industry sectors of the provincial economy. Assistance is in the form of interest free Forgivable Performance Loans which are forgiven over a two year period provided the applicant undertakes and substantially carries out what is proposed in the application.

Forgivable Performance Loans of up to $20,000 are available for the creation of a new operation or for the expansion of an existing operation. Assistance to a maximum of $7,000 is available for the modernization of an existing operation provided it will substantially improve working conditions and/or productivity.

This Program is jointly funded by the Canada/P.E.I. Subsidary Agreement on Industrial Development, and has resulted in an increased budget for the 1987/88 fiscal year from $550,000. to $900,000.

An increased contribution from $15,000. to $20,000. has resulted in greater activity, and should result in more long-term job opportunities.

During the period January 1, 1987 to December 31, 1987, a total of 53 applications were approved resulting in a projected capital expansion of $2,004,408. in the provincial economy.

The Program has been successful in assisting 28 firms to expand. In the year, the Program also financially assisted in the creation of 25 new small businesses.

In the calendar year 1987 the Small Business Incentives Progam assisted in the creation of 107 new jobs. Total assistance by the Program was $731,301. or $6,306. for each additional job created.

Some of the new products and services created include: Light aircraft servicing; pattern making manufacturing; net mending/manufacturing; gouda cheese processing; commercial refrigeration service; microfilming service; metal lobster trap manufacturing; trout processing; cole crop processing, and; commercial ice manufacturing.

During 1987, thirty-eight of the previous years approved cases were reviewed for first forgiveness, and 21 final forgivenesses were granted. It is expected that 1988 will see much greater activity in this area with many firms approaching their first and second anniversary date.

Table 5 illustrates the results of activity from January 1, 1987 to December 31, 1987. Table 6 illustrates the results of the Small Business Incentives Program since May 25, 1984.

Youth Business Start Program

1987 was the first year of the Youth Business Start Program. The objective of this Program is to encourage the development of entrepreneurial skills of young Islanders, and to create additional employment opportunities for Island youth by assisting them to establish their own small business.

To meet these objectives the Program provides applicants with loan guarantees up to $5,000. interest free for the first year.

In 1987, 13 applications were received, and five (5) proposals were approved. Total loans were valued at $20,772. As a result of this years Program six (6) new jobs have been created for Island youth.

TABLE 4

SMALL BUSINESS COUNSELLING SERVICE

ACTIVITY REPORT

JANUARY 1, 1987 - DECEMBER 31, 1987

	EAST KINGS	S. KINGS & QUEENS	CENTRAL	EAST PRINCE	EVANGE-LINE	WEST PRINCE	TOTAL
Business Consultations Made	221	285	2,069	387	107	354	3,413
Venture Plans Prepared with Clients	65	17	53	29	7	16	187
Business Estabishment Visits Made	30	186	733	14	29	163	1,155
Projects Undertaken	15	15	5	10	28	15	88
Meetings Attended for Various Business Development Groups	44	85	76	79	99	81	464

TABLE 5

SMALL BUSINESS INCENTIVES PROGRAM
JANUARY 01, 1987 - DECEMBER 31, 1987

COUNTY	NO. OF LOANS APPROVED	MANUFACTURING & PROCESSING NEW	MODERNIZATION	EXP.	SERVICE SECTOR NEW	EXP.	PROJECTED NEW JOBS	AMOUNT	AVERAGE COST/JOB	AVERAGE LOAN
Kings	9	3	-	4	0	2	19.4	$125,880	$6,489	$13,987
Queens	28	9	-	14	2	3	52.9	$378,894	$7,162	$13,532
Prince	16	10	-	2	1	3	35.1	$226,527	$6,454	$14,158
	53	22	-	20	3	8	107.4	$731,301	$6,809	$13,798

TABLE 6

SMALL BUSINESS INCENTIVES PROGRAM
MAY 25, 1984 - DECEMBER 31, 1987

COUNTY	NO. OF LOANS APPROVED	MANUFACTURING & PROCESSING NEW	MODERNIZATION	EXP.	SERVICE SECTOR NEW	EXP.	PROJECTED NEW JOBS	AMOUNT	AVERAGE COST/JOB	AVERAGE LOAN
Kings	46	0	0	25	4	8	120.2	$ 540,903	$4,500	$11,759
Queens	107	29	1	53	8	16	218.2	$1,186,015	$5,435	$11,084
Prince	68	21	0	25	7	15	148.6	$ 739,579	$4,977	$10,876
	221	59	1	103	19	39	487.0	$2,466,497	$5,065	$11,161

DEPARTMENT OF INDUSTRY

DEPARTMENT MANAGEMENT

	EXPENDITURES			ESTIMATES	
	$	$	$	$	$
ADMINISTRATION					
Administration	34,805			35,400	
Equipment	17,173			17,900	
Materials & Supplies	2,185			3,700	
Salaries	287,325			305,700	
Travel	24,193			22,600	
		365,681			385,300
POLICY AND PLANNING					
Administration	73			400	
Materials & Supplies	556			500	
Professional Services	56,407			60,000	
Salaries	78,127			91,900	
Travel	4,448			7,300	
		139,611			160,100
			505,292		545,400
INDUSTRIAL DEVELOPMENT					
ADMINISTRATION					
Administration	1,507			3,100	
Materials & Supplies	4,002			5,400	
Salaries	59,935			79,000	
Travel	3,180			3,200	
			68,624		90,700
INDUSTRIAL DEVELOPMENT					
PROSPECTING					
Administration	3,022			5,400	
Materials & Supplies	15,800			20,800	
Professional Services	74,257			45,400	
Travel	20,241			26,000	
			113,320		97,600

DEPARTMENT OF INDUSTRY

	EXPENDITURES $	$	$	ESTIMATES $	$
BUSINESS DEVELOPMENT					
ADMINISTRATION					
Administration	1,368			1,700	
Materials & Supplies	876			5,500	
Salaries	149,427			159,700	
Travel	12,692			9,800	
		164,363			176,700
PROGRAM SUPPORT					
Materials and Supplies	1,987			22,000	
Professional Services	77,566			62,000	
		79,553			84,000
INDUSTRIAL RESEARCH					
Professional Services		135,243			70,000
INDUSTRIAL SERVICES					
Professional Services		50,921			20,000
POWER CONVERSION					
Grants/Power Conversion		108,716			49,200
EMPLOYMENT DEVELOPMENT PROGRAM					
Grants/Youth Development		322,437			
			861,233		399,900
INDUSTRIAL DEVELOPMENT					
INDUSTRIAL BENEFITS					
Administration		10			2,000
Materials and Supplies					4,000
Salaries		13,941			29,900
Travel		24			3,000
			13,975		38,900

DEPARTMENT OF INDUSTRY

	EXPENDITURES $	$	ESTIMATES $	$
INDUSTRIAL DEVELOPMENT				
Grants/Small Business Incentive Program		524,684		550,000
INDUSTRIAL DEVELOPMENT				
Grants/Industrial Support - ERDA				330,000
INDUSTRIAL DEVELOPMENT				
Grants/PEI Graduates-in-Business		49,015		75,000
COMMUNITY ECONOMIC DEVELOPMENT				
CENTRAL ADMINISTRATION				
Administration	483		500	
Materials and Supplies	314			
Professional Services	42,169		41,100	
Salaries	101,747		102,200	
Travel	7,379		6,400	
Grants				
Comite Acadien			10,700	
Community Economic Development Fund			200,000	
Area Industrial Commissions	225,821		238,000	
		377,913		598,900
COMMUNITY ECONOMIC DEVELOPMENT				
EAST PRINCE REGIONAL SERVICES CENTRE				
Administration	37,222		42,200	
Materials & Supplies	12,554		11,300	
Salaries	143,172		155,000	
Travel	4,423		4,900	
		197,371		213,400
EASTERN KINGS REGIONAL SERVICES CENTRE				
Administration	43,675		51,300	
Materials & Supplies	12,033		13,600	
Salaries	153,491		153,800	
Travel	5,485		6,500	
Grants/Comm. Advisory Board	1,001		1,700	
		215,685		226,900

DEPARTMENT OF INDUSTRY

	EXPENDITURES $	$	ESTIMATES $	$
WEST PRINCE REGIONAL SERVICES CENTRE				
Administration	71,231		75,900	
Materials & Supplies	14,722		17,900	
Salaries	166,860		165,200	
Travel	6,927		7,300	
Grants/Community Advisory Board	2,874		2,600	
		262,614		268,900
SOUTHERN KINGS/QUEENS REGIONAL SERVICES CENTRE				
Administration	49,496		47,800	
Materials & Supplies	12,517		12,500	
Salaries	155,529		158,300	
Travel	7,080		6,800	
Grants/Community Advisory Board	1,654		1,700	
		226,276		227,100
EVANGELINE REGIONAL SERVICES CENTRE				
Administration	4,921		5,100	
Equipment	1,924			
Materials & Supplies	1,980		1,900	
Salaries	49,916		56,500	
Travel	1,872		1,700	
Grants/Community Advisory Board	721		800	
		61,334		66,000
HANDCRAFT AND CULTURAL INDUSTRIES				
Administration	5,144		6,800	
Materials and Supplies	24,008		28,000	
Professional Services	7 064		12,100	
Salaries	36,555		36,300	
Travel	5,109		5,200	
Grants:				
Handcraft/Culture Industries Program	45,265		54,900	
Culture Product Development Program	32,695		40,000	
Cottage Industry Development Program	24,805		30,000	
Handcraft/Cultural Support Services	26,616		32,000	

DEPARTMENT OF INDUSTRY

	EXPENDITURES $	$	$	ESTIMATES $	$
Crafts Productions Co-op Assistance Program	5,776			6,000	
Handcraft Grants and Special Products	27,800			28,500	
		240,837			279,800
RURAL BUSINESS CENTRE PROGRAM					
Grants: Rural Business Centre Program		56,800			60,000
ACADIAN COMMUNITIES ADVISORY COMMITTEE					
Administration	931				
Materials and Supplies	1,160				
Professional Services	30,000				
Salaries	6,136				
Travel	2,367				
		40,594			
WESTERN AND EASTERN ADVISORY COUNCIL					
Salaries	1,396				
Travel	1,052				
Grants/Community Economic Development Fund	388				
		2,836			
			1,682,260		1,941,000

DEPARTMENT OF INDUSTRY

	EXPENDITURES $	$	ESTIMATES $	$
HUMAN RESOURCE DEVELOPMENT				
ADMINISTRATION				
Administration	645		1,000	
Materials & Supplies	701		700	
Salaries	92,185		74,000	
Travel	3,603		3,900	
		97,134		79,600
YOUTH EMPLOYMENT DEVELOPMENT				
ADMINISTRATION				
Administration	391		500	
Materials & Supplies	3,605		5,500	
Salaries	41,780		38,100	
Travel	573		1,100	
Grants/Miscellaneous	4,000			
		50,349		45,200
PROVINCIAL STUDENT AGRI-CREW				
Salaries	50,939		57,000	
Travel	9,337		5,200	
		60,276		62,200
PROVINCIAL YOUTH DEVELOPMENT PROGRAM				
Salaries		189,860		143,300
STUDENT VENTURE CAPITAL PROGRAM				
Grants:				
Student Venture Capital Program		649		3,200
CAREER INTERNSHIP				
Materials and Supplies	848		4,400	
Travel	710		600	
Grants:				
Career Internship	75,928		85,000	
		77,486		90,000

DEPARTMENT OF INDUSTRY

	EXPENDITURES $	$	ESTIMATES $	$
EMPLOYMENT DEVELOPMENT PROGRAM				
Grants/Youth Development			500,000	
		378,620		843,900
HUMAN RESOURCE DEVELOPMENT				
FEDERAL-PROVINCIAL RELATIONS				
Administration	775		1,700	
Materials & Supplies	431		500	
Salaries	43,208		42,200	
Travel			2,000	
		44,414		46,400
HUMAN RESOURCE DEVELOPMENT				
ADULT AND CONTINUING EDUCATION				
Administration	121		800	
Materials & Supplies	1,500		1,700	
Salaries	55,406		52,500	
Travel	4,493		6,400	
Grants:				
Manpower Training	4,107,083		4,196,000	
Adult Night Classes	106,200		106,200	
Holland College Capital Equipment	68,092		70,000	
		4,342,895		4,433,600
HUMAN RESOURCE DEVELOPMENT				
RESEARCH & ANALYTICAL SERVICES				
Administration	177		1,600	
Materials & Supplies	906		1,000	
Salaries	76,009		75,500	
Travel	1,709		2,400	
		78,801		80,500

DEPARTMENT OF INDUSTRY

	EXPENDITURES		ESTIMATES	
	$	$	$	$
HUMAN RESOURCE DEVELOPMENT				
APPRENTICESHIP AND INDUSTRIAL TRAINING				
Administration	3,616		4,000	
Materials and Supplies	2,820		3,600	
Professional Services	5,000			
Salaries	232,727		247,100	
Travel	12,590		14,700	
Grants:				
Apprenticeship Training Allowances	1,700		1,600	
		258,453		271,000
TOTAL DEPARTMENT OF INDUSTRY		**$9,018,720**		**$9,823,500**

DEPARTMENT OF INDUSTRY

	REVENUE		ESTIMATES	
	$	$	$	$
DEPARTMENT MANAGEMENT				
Fees and Services				
Miscellaneous				1,000
BUSINESS DEVELOPMENT				
Federal				
Miscellaneous		5,400		
INDUSTRIAL DEVELOPMENT				
Sales				
Recoveries - Forgiveable Performance Loan Program		9,467		17,000
COMMUNITY ECONOMIC DEVELOPMENT				
Central Administration				
Federal				
Economic Regional Development Agreement		143,052		154,700
East Prince Regional Services Centre				
Sales				
Miscellaneous		1,419		2,000
Eastern Kings Regional Services Centre				
Sales				
Miscellaneous		3,196		1,300
West Prince Regional Services Centre				
Sales				
Miscellaneous		15,162		15,500
Southern Kings/Queens Regional Services Centre				
Sales				
Miscellaneous		3,772		1,500

	REVENUE			ESTIMATES	
	$	$	$	$	$
Evangeline Regional Services Centre					
Federal					
Miscellaneous		33,051		34,000	
Handcraft and Cultural Industries					
Fees and Services					
Miscellaneous				100	
Sales					
Handcraft	2,438			1,800	
		2,438			
				1,900	
Acadian Communities Advisory Committee					
Federal					
Miscellaneous		28,000			
			230,090		210,900
YOUTH EMPLOYMENT DEVELOPMENT					
Provincial Student Agri-Crew					
Fees and Services					
Miscellaneous		25,922		25,000	
Student Venture Capital Program					
Recovery					
Miscellaneous				5,000	
Investment					
Miscellaneous	100				
		100		5,000	
			26,022		30,000
HUMAN RESOURCE DEVELOPMENT					
Adult and Continuing Education					
Federal					
Canada Manpower	4,598,066			4,600,000	
Work activity	3,709				
		4,601,775			4,600,000

DEPARTMENT OF INDUSTRY

	REVENUE			ESTIMATES	
	$	$	$	$	$
APPRENTICESHIP BRANCH					
Fees and Services					
Trade Examinations	3,288				
Miscellaneous	319			500	
		3,607			500
TOTAL DEPARTMENT OF INDUSTRY		**$4,876,361**			**$4,859,400**